



Lead Teacher, Toddler, Primary, Lower & Upper Elementary, Middle School

Richmond Montessori School (RMS) located in Richmond, Virginia, seeks dynamic, experienced Montessori teachers for the Toddler, Primary, Lower & Upper Elementary programs, to join our growing Montessori community of 320 students ages 18 months-14 years old. Approaching its 55th year, RMS provides an authentic Montessori education in a child-centered environment and has remained true to the mission of its founders and the principles of Dr. Maria Montessori. The teacher fully supports the mission of the school: inspiring academic excellence and nurturing human potential.

Job Description: The Montessori Teacher is responsible for all aspects of the educational advancement for the students under her/his charge utilizing the best principles based in the Montessori tradition of education. The teacher demonstrates knowledge and practice of the core Montessori philosophy of respect for the individual learner, preparation of the environment, fostering independence, order and concentration in the student, respect for sensitive periods, recognizing intrinsic motivation and the absorbent mind.

Education, Training and/or Experience: Must hold, at minimum, a Bachelor's Degree in addition to an AMS or AMI Montessori Teacher Credential. Minimum of three years' Montessori Lead teaching experience, required.

Knowledge, Skills and Abilities: Strong oral & written communications, ability to use basic Microsoft software such as: excel and word, email and calendaring, Google apps, ability to use tact when dealing with difficult parent and/or student situations, attention to detail and accuracy, ability to recognize classroom situations with students and bring in support for observation as needed, able to make decisions and work independently, able to solve problems, strong interpersonal skills, exemplary work ethic, high energy and consistent follow through, understands and demonstrates confidentiality regarding parent and family situations, treats co-workers with respect and dignity.

Certifications, Licenses, or Registrations: current CPR and First Aid certification.

Physical Factors: Primarily a classroom environment, with the exception of carpool or recess duty, field trip chaperoning, and other needs as assigned. Ability to lift 35 pounds is required.

Other duties: On an as needed basis, employees are needed to attend classroom-specific and after school functions, community meetings, parent meetings and other times outside the normal schedule.

This job description is not intended to be a complete list of all responsibilities, duties or skills required for the job and is subject to review and change at any time at the discretion of the Head of School.

Interested candidates should submit a cover letter and [this downloadable application](#). (Download the application and fill in the fields. Once completed, save it to your computer and email it to careers@richmont.org.)